**Formula Student 2025**

Guidance for Shipping Vehicles to Silverstone Circuit

www.imeche.org/events/formula-student

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# Shipping Vehicles Options

**Event Specific Information**

Following Brexit, shipping vehicles to the UK from ALL COUNTRIES has become a more complex process due to new procedures in place.

Your vehicle is at risk of getting stuck at Customs and might miss the freight company transport slot you have arranged to get the car to Silverstone or even worse, never make it to Silverstone.

**To avoid this, it’s essential that you organise the shipping and** **you must arrange your own process to get your car through customs on arrival in the UK and when leaving.**

**IMPORTANT: Please note that the IMechE are NOT responsible for your cars on arrival in the UK, you are fully responsible for your vehicle entire journey from your resident country to Silverstone and its return.**

To guarantee your vehicle is shipped safely, legally, and on schedule to and from the UK, we highly recommend selecting one of the two options outlined below.

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| Option 1: ATA Carnet |
| This is effectively applying for a passport for your vehicle, spare parts, plus any tools or accessories.  This option enables your car to be accepted in the UK and leave the UK again after the competition, without any difficulties at Customs.  **You would need to visit your local Chamber of Commerce and apply for this, filling in a 10-page document detailing everything about the car, spare parts, plus any tools or accessories.**  The cost depends on the country you are applying through so we cannot advise, but this cost would need to be covered by the team as well as the shipping costs.  The Carnet would be issued for this year’s event only and you must make sure it has correct validity dates when you apply for it.  Please note, if anything is broken/damaged during the transport or during the event this must be documented and detailed prior to the export of the consignment with detailed explanation of differences and evidence. All items should be re-exported under the carnet even if damaged and neither the consignment or parts of it can be left in UK. |
| Option 2: Claim VAT/duty back on your vehicle |
| Follow these steps to ship your vehicle to and from the UK and claim VAT/duty back, with support from RJJ Freight Ltd, our recommended customs agent. RJJ Freight is a leading UK-based freight forwarding company providing worldwide shipping services. Visit their website for more details: [**http://www.rjjfreight.co.uk/formulastudent**](http://www.rjjfreight.co.uk/formulastudent)   1. **Contact a Customs Agent**    * For UK teams: RJJ Freight Ltd    * For international teams: Please refer to the recommended list of international shipping agents, but ensure they know that RJJ Freight – WCA Member 58094 will handle UK formalities. 2. **Prepare Necessary Documents**    * Complete forms with details about your vehicle, spare parts, tools, and accessories. It’s important to provide a realistic value (often referred to as Intrinsic Value for customs purposes). You can discuss this with RJJ Freight. 3. **Make an Import Declaration**    * RJJ Freight will submit the Import declaration on your behalf, including details about your vehicle and its value for UK Customs clearance. 4. **Pay Customs Duties and VAT**    * Pay import duties and VAT based on your vehicle’s value. RJJ Freight will handle the VAT/duty calculation, allowing your team to make the necessary payment either to RJJ Freight Ltd or directly to HMRC, using specific payment options. These details should be discussed with RJJ Freight.    * Essentially, a statement on your team’s behalf will be made to Customs via the HMRC CDS system, specifying when your consignment will arrive and when it will be returned to the country of origin. 5. **Submit Vehicle Shipping Confirmation Form to the IMechE**    * Once you have shipment confirmation, please follow the delivery and collection instructions below by completing and return the below Vehicle Shipping Confirmation Form to [fs@imeche.org](mailto:fs@imeche.org) no later than Thursday 29th May 2025. 6. **VAT/Duty Reclaim Process:**    * Once the **Export process** is correctly completed, it is possible for your team to claim the VAT/duty amount paid on deposit back from Customs. This requires submitting a specific repayment application through HMRC with the assistance of RJJ Freight. Please note that this process can take 8-12 weeks for HMRC to process after the submission of the repayment application.   IMPORTANT: Please contact RJJ to discuss the potential costs for this service. The service fee is variable depending on your freight terms and the shipping company you use. For further details and pricing, we recommend speaking directly to RJJ Freight.  **If you decide to proceed with RJJ Freight Ltd, be sure to inform your freight transport company of the following:**   * You are working with RJJ Freight Ltd. Tel 01394 695565 Email [cars@rjjfreight.co.uk](mailto:cars@rjjfreight.co.uk) and they are your contact for the process. * Your consignment will be mostly likely need to be declared as Hazardous Cargo. * The consignment should be shipped on Seaway bills (otherwise known as Express release Bill). * The Notify party on bills of lading will be:   + RJJ Freight C/O YOUR TEAM NAME, YOUR UNIVERSITY NAME, YOUR CAR #, Formula Student UK National Paddock Silverstone Circuit Towcester ENGLAND NN12 8TN.   + Tel 01394 695565   + Email [cars@rjjfreight.co.uk](mailto:cars@rjjfreight.co.uk) * We suggest the Consignee might be shown on bill of lading as:   + RJJ Freight Ltd, RJJ House, Haven Exchange, Felixstowe. IP11 2QE   + Tel 01394 695565   + Email [cars@rjjfreight.co.uk](mailto:cars@rjjfreight.co.uk)   **IMPORTANT:** Even though you may have paid the freight cost at *origin i.e. organised the shipping of your vehicle to the UK and paid the cost*, you might be liable for more costs when the car arrives in the UK. Please take care to avoid these situations and make sure you understand your total costs for Import Clearance and delivery.  If you have any doubts on this**, please contact RJJ Freight who can help explain what costs are included.** |

# EV Teams

Please note for EV teams, some freight forwarding agents will not collect a car to deliver back to its country of origin if the lithium ion battery has been removed from the car during its time in the UK. Please let RJJ Freight know if you are an EV team, and please use one of their suggested freight forwarding agents who do transport cars after the lithium ion battery has been removed and put back in, the list will be made available.

# Delivery

Once you have shipment confirmation, please complete the below form and email to [fs@imeche.org](mailto:fs@imeche.org).

The earliest we can receive car shipments to Silverstone is **12:00 Tuesday 15 July 2025**. There will be no one available to accept delivery before this time, your vehicle will be returned to the port, and you may incur additional charges.

**Please only arrange delivery between the hours of 12:00 – 17:00 on 15 July or between 09:00 - 17:00 on Wednesday 16 July.**

**Team members will have access to the circuit from 14:00 Wednesday 16 July.**

**THERE ARE NO EXCEPTIONS. PLEASE DO NOT SHIP ANY ITEMS NEEDED PRIOR TO THIS WITH YOUR VEHICLE E.G. CAMPING EQUIPMENT AS YOU WILL NOT BE PERMITTED ACCESS.**

The address to ship to is:

**YOUR TEAM NAME, YOUR UNIVERSITY NAME, YOUR CAR #**

**c/o Neil Carr-Jones, Formula Student UK**

**National Paddock**

**Silverstone Circuit**

**Towcester**

**ENGLAND**

**NN12 8TN**

There is a printable address label at the end of this document. We **strongly advise** you to forward this to your shipping company to attach to your crate to avoid any issues with delivery / collection.

# Collection

Crates must be collected no later than **20:00 Sunday 20 July**.

Please only arrange collection between the hours of 09:00 – 20:00.

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| --- | --- | --- |
| Vehicle Shipping Confirmation Form | | |
| ***Email this completed form to*** [***fs@imeche.org***](mailto:fs@imeche.org) ***no later than Thursday 29th May 2025*** | | |
| **Team name:** | Click or tap here to enter text. | |
| **University name:** | Click or tap here to enter text. | |
| **Car #:** | Click or tap here to enter text. | |
| **Carrier/Freight Handler:** | Click or tap here to enter text. | |
| **ATA Carnet:**  *(Please circle)* | **YES** | **NO** |
| **VAT/duty reclaim:**  *(Please circle)* | **YES** | **NO** |
| **Delivery date:** | Click or tap here to enter text. | |
| **Delivery Estimated time:** | Click or tap here to enter text. | |
| **Collection date:** | Click or tap here to enter text. | |
| **Collection Estimated time:** | Click or tap here to enter text. | |
| **Arriving in a crate:**  *(Please circle)* | **YES** | **NO** |
| **Forklift required for offload:**  *(Please circle)* | **YES** | **NO** |

|  |  |
| --- | --- |
| **ONSITE TEAM CONTACT FOR DELIVERY**  ***This section must be filled, or we cannot accept your delivery*** | |
| **Full name:** | Click or tap here to enter text. |
| **Contact number in UK:** | Click or tap here to enter text. |
| **ANY OTHER INFORMATION** | |
|  | |

**DELIVERY ON OR AFTER 12:00 TUESDAY 16 JULY 2024**

**YOUR TEAM NAME, YOUR UNIVERSITY NAME, CAR #   
c/o Neil Carr-Jones**

**Formula Student UK  
National Paddock  
Silverstone Circuit  
Towcester**

**ENGLAND  
NN12 8TN**

**Team Contact Name:**

**Team Contact Phone:**